



Republic of the Philippines
Senate
J O B O R D E R

17:46
OFFICE OF THE DEPUTY SECRETARY
ADMINISTRATIVE AND FINANCIAL SERVICES

Requesting Dept./Group: **OFFICE OF THE DEP. SEC. FOR LEGISLATION**

Job Order No.: **JO-23-03-005**

P.R. No. **PR-23-02-130**

Date: **16-March-2023**

TO **KIMBEL INTERNATIONAL**
59 SAMONTE ST. BRGY. HOLY SPIRIT QUEZON CITY
8931-2173/8931-3219/8931-3228, 09178613042

Certified Funds Available:
JUDITH C. JEBULAN
Director III, Legislative Accounting Service

Attention To: **MARITES SORBITO**

TIN **104-012-491-000**

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
70	PIECE	LEATHERETTE FOLDER WITH SENATE LOGO (Legal Size/Red Color) Nothing Follows	385.00	26,950.00

RECEIVED
PROCUREMENT SECTION, PPS
3-22-23
9:20 AM

LEGISLATIVE ACCOUNTING SERVICE
MAR 16 2023
6:40 PM

RECEIVED
MAR 21 2023
By: [Signature] Time: 9:25
Administrative Management Bureau

200-2023-03-1830 P26,950.00
03/16/23

(Total amount in words) Twenty-Six Thousand Nine Hundred Fifty Pesos Only

The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed 30 WORKING DAYS UPON APPROVAL OF SAMPLE

RECOMMENDING APPROVAL:

APPROVED BY:

[Signature]
EXEC. DIR. RENATO B. CHUA
EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES
March 2023

[Signature]
ATTY. ARNEL JOSE S. BAÑAS
DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF CANVASS NO. (AC-23E-02-003) OPENED ON (MARCH 15, 2023) AND AWARD DTD (MARCH 15, 2023) AO-2018-002

ntomawis
3/16/2023 / 11:18:41AM